

NEW STAR VOLUNTEER REQUIREMENT

Family Volunteer Commitment & Sign-Up Sheet

Why we are making this change

Our productions depend on family volunteers to run safely and smoothly. Because we have not had enough volunteers, participation will now include a mandatory family volunteer commitment.

\$150 refundable volunteer deposit: A \$150 deposit will be collected at auditions. The deposit is per family, regardless of how many children from the family are participating. It will be returned at the end of the production if the family has completed the minimum volunteer requirement.

Rank the volunteer activities your family would be willing to help with in order of preference.

Write 1 for your first choice, 2 for your second choice, and so on. Leave any activity you are not willing to do blank. We will take your rankings into account when making assignments, but a specific assignment is not guaranteed.

Family name: _____

Parent/guardian name: _____

Email: _____

Phone: _____

VOLUNTEER OPPORTUNITIES

Volunteer Opportunity	Credits	Details	Rank
Pack-in at garage	2	6 people needed	
Pack-out at garage	2	6 people needed	
Set up at church	1	1 credit for each day worked	
Pack out / clean up at church	1	Adult volunteers. All cast members will have separate mandatory assignments.	
Bring in 2 props	1	Props must be approved/needed for the production	
Performance volunteer shift	1	Handing out playbills, helping people to seats, or working the snack bar	
Microphones / mic support	2	Be there at the beginning and end of dress rehearsals and performances to put microphones on and take them off	
Video the performances	2	Only 1 person needed	
Backstage during a show	2	Assist backstage during a performance	
Be in the play	2	Adult/family participation as needed	
Other volunteer activities	TBD	Examples: building props, set help, special projects, etc.	

Important: Additional volunteer opportunities may be offered during the production and assigned a credit value.

VOLUNTEER ASSIGNMENTS

Once all families have submitted their volunteer preferences, we will use those requests to fill all needed positions. We will then contact each family to let you know which volunteer assignment(s) your family has been assigned.

If you are unable to fulfill your assigned volunteer commitment, please notify the Volunteer Coordinator as soon as possible so another arrangement can be made.

Brandi Sigona, Volunteer Coordinator

916-844-8240 • BrandiSigona@gmail.com

At the end of the production, your \$150 deposit will be refunded if your family has completed at least 4 volunteer credits.

By signing below, I acknowledge that my family received and understands the volunteer requirement and refundable deposit policy.

Family acknowledgment: Signature _____ **Date** _____