



New Star Children's Theatre
newstarchildrenstheatre@gmail.com
(916) 248-3648

IMPORTANT INFORMATION

(9/25/26)

Welcome to New Star Children's Theatre. We hope you will find a new theatre home with us. We pride ourselves on offering a family atmosphere for all and we are excited to welcome you into our New Star family. We welcome participants of all ability levels ages 5-17.

Requirements to be in this production:

1) All participants must fill out all of the following forms:

- Registration form
- Liability Waiver form
- Code of Conduct form
- Photo/Video Release form
- Rehearsal Conflict Declaration form
- Family Volunteer Commitment & Sign-Up form

2) Pay the tuition of \$350 and the \$50 Material fee at the first audition. Payment can be made by cash or check. Make checks payable to "**New Star**". If you need to make payment arrangements, please speak to Dana AFTER auditions.

All of those who have completed the registration process will receive scripts and roles on Tuesday, October 6th. This will be our first rehearsal, and all cast members will need to attend. We will read through the script that day. All Cast members will need to attend any rehearsal where **All Cast** members are called. All rehearsals are from 5:30-8:30pm unless otherwise indicated.

Contact Information:

Dana Hendry – Director newstarchildrenstheatre@gmail.com / (916) 248-3648

Refund Policy:

No refunds of tuition will be made once the cast list is distributed, except in extenuating circumstances such as death in the family, or a medical injury or serious illness which occurred after the rehearsals have started. No refunds of tuition will be given to cast members removed from the cast by the Director due to behavioral reasons.

Schedule:

Rehearsals: Tuesdays and Thursdays from 5:30-8:30pm "**AS CALLED**".

A rehearsal schedule will be posted in the "Band App" indicating which rehearsals your cast member will need to attend. They will only be needed to attend rehearsals that their character is in while we are learning songs, dance choreography and blocking scenes. When we start Full Play run-throughs, they will need to attend both Tues and Thurs from 5:30-8:30pm. All rehearsals will be in the old church building, at Sunrise Community Church, 8321 Greenback Lane Building E (Youth Center), Citrus Heights. Parents are required to come into the building to pick up their children at the end of rehearsal. **Cast members will not be allowed to leave rehearsal unescorted.**

Band App for New Star Families:

New Star uses the Band App to keep in contact with families in a timelier manner to post the rehearsal schedule, messages etc. It allows instant communication and updates and allows families to ask questions or share posts with the staff and cast. We will email you a QR code to find our group and join, as well as a user's guide to help you utilize the app. Please note that each new play has a new Band Group that you will need to join.

Memorization of lines/songs/dances:

Cast members will be expected to memorize songs, dances, and lines as soon as they receive their scripts and links for songs and choreography. We will post the links for a vocal playlist, a karaoke playlist and a choreography playlist for YouTube in the Band App. These playlists will be private for our cast only. Cast members are expected to rehearse at home. If you need an extra script we will be happy to email you a copy as well. The cast will be expected to learn the songs that are scheduled BEFORE they come to that rehearsal so that they are familiar with the songs and ready to perfect them.

Absences:

We MUST know your cast member's conflicts **BEFORE** we cast the show. You will need to fill in all known conflicts on the Rehearsal Conflict Declaration form at auditions. We will do our best to work around your cast members' conflicts. There may be times when we cannot, and they will need to catch up on any dance, song or scene they missed by reviewing the video(s) on YouTube. If your cast member is sick, please text Dana or Kayla **BEFORE** rehearsal to notify her of your cast member's absence. **No more than 4 absences please.**

Important notes:

Cast members need to be on time. Unless otherwise noted in the rehearsal schedule, all rehearsals run from 5:30-8:30pm. **On time** to New Star means arriving a minimum of 5 minutes early, putting on dance shoes, getting out their scripts and being **ready to begin** at 5:30pm. Cast members are expected to be picked up within 5 minutes of rehearsal completion.

All scripts need to be in a binder please. Three-hole punched scripts will be provided. Your cast members may highlight their lines at home. Please send them with a pencil to make notes as needed in their scripts.

Cast members will need to wear dance shoes at ALL rehearsals. They can be JAZZ shoes or BALLET slippers. Cast members should wear something comfortable to move in. No dresses or skirts please.

Cast members should bring only WATER to drink (in a spill-less container and with their name on it). At rehearsals where we are there for three hours, we will take a snack break, so cast members can bring a NON-MESSY (NO POPCORN, RICE etc.) snack to enjoy for those nights.

Costumes:

Parents will need to provide their cast member's costume(s). You will receive instructions about what your cast member needs as soon as possible after we begin rehearsals.

Cast Tee Shirts:

We will be providing cast members a cast tee shirt so please fill in their size on the registration form. Tee shirts are available to your whole family. If you would like to order more, they will be \$15 each.

New Star Merchandise:

In addition to the cast tee shirt, New Star has a variety of other merchandise available for purchase on our website www.newstarchildrenstheatre.com. New merchandise is added frequently. Purchase your New Star gear today!

Parent Participation:

A vital part of the success of each production is the parent volunteers. We expect all cast member families to participate to ease the burden for everyone. Of particular importance is helping at Load In/Set Up on **Tuesday, January 12th** and Tear Down/Load Out on **Saturday, January 23rd**. It is also important that we have parent volunteers to help at Dress Rehearsals/Performances. It is required that parents earn a minimum of 4 volunteer credits as defined on the Family Volunteer Commitment & Sign-Up form to receive your volunteer deposit back. Volunteers will be assigned as we get closer to dress rehearsals. No experience is needed to volunteer.

Dress Rehearsals & Performance dates:

ALL dress rehearsals are MANDATORY for all cast members to attend. No one may arrive late or leave early or miss a dress rehearsal or performance. The following full run throughs, dress rehearsals and performances are MANDATORY. If your cast member is in other activities simultaneously, we ask during these dates that you give New Star priority.

Friday, January 8th Full run through 5-10pm*
Saturday, January 9th Full run through 12pm-6 pm*
Friday, January 15th Dress rehearsal 5-10pm
Saturday, January 16th Dress rehearsal 12pm-6pm
Tuesday, January 19th Full run through 5:30-8:30pm
Thursday, January 21st Full run through 5:30-8:30pm
Friday, January 22nd Performance 6:30pm Cast Call time: 5pm
Saturday, January 23rd Performance 1pm Cast Call time: 11:30am

*Due to the limited rehearsal time with the holiday break a Friday & Saturday full play run through was added to the schedule

Tickets:

Tickets must be purchased to be able to watch the show.

Advance tickets will cost \$15 Adults and \$12 Children under 12. Tickets will be \$5 more at the door.

All seats will be reserved. Tickets will go on sale at 5:30pm on Tuesday December 8th.

Email: newstarchildrenstheatre@gmail.com

Website: www.newstarchildrenstheatre.com

Facebook: facebook.com/newstarchildrenstheatre

Instagram: instagram.com/newstarchildrenstheatrecompany/

Youtube: youtube.com/@NewStarChildrensTheatre

Tiktok: tiktok.com/@newstarchildrenstheatre